



<b>Position:</b>	<b>Graduate Accountant</b>
<b>Reports to:</b>	Finance Manager
<b>Department:</b>	Finance/Admin Team
<b>Location:</b>	Heyfield, VIC
<b>Job Type:</b>	Full-time, Onsite
<b>Salary:</b>	\$65,000 - \$75,000 + super

**Are you in the process of finishing your accounting degree or recently graduated and keen to progress your career? Australian Sustainable Hardwoods (ASH) is offering an excellent opportunity to work in a dynamic and diverse workplace that has a strong culture of supporting its people.**

#### **Broad & exciting role**

- Diverse role working for a large local, manufacturing company
- Role will involve aspects of management accounting and financial accounting
- Opportunity to develop accounting and business skills with the potential for growth.

#### **About ASH**

Australian Sustainable Hardwoods is a privately-owned, Australian company based in Heyfield, Victoria. ASH has over 200 employees. The operation has manufactured high quality products for over 30 years with sales throughout Australia and for export.

We're looking for an individual who shares our values, possesses a natural curiosity and desire to learn, and is energized by the challenges of a fast-paced setting. As part of the finance team, you'll report directly to the Finance Manager and benefit from a solid support system and valuable mentorship.

#### **Our values**

- We are committed to the wellbeing of people and the environment
- We encourage each other to do things better every day
- We all take pride in our roles demonstrated by our attitude, effort, commitment, and care
- We involve and listen to each other to get the best outcome.

## The role

The role of the Graduate Accountant will include but not be limited to:

- Assisting with reviewing expenses, accruals and prepayments
- Preparing necessary journals
- Assisting with reviewing capital expenditure and ensure correct accounting treatment
- Support the preparation of monthly reports for various business units
- Assisting with reconciliation processes
- Involved in accounts payable and receivable functions, administration and reporting
- Supporting budgeting and forecasting processes
- Other ad hoc duties as directed by the Finance Manager.

## Your background

- Completing or recently completed a Bachelor of Accounting or Finance
- Competent with Microsoft Office Suite
- Great communication and interpersonal skills
- Commitment to a team environment and working collaboratively
- Strong appetite to learning and improving one's skillset
- Show the capacity to be creative, accountable and work autonomously.

## Why join us:

We genuinely care about our people – it's not just a statement; it's the foundation of everything we do here at ASH. We don't just have a policy around a diverse and inclusive workplace, it's how we operate every day. Our values are deep rooted in community with us being an employer of choice in this fabulous region. We actively invest in your growth and provide opportunities through exciting and varied work. Because we value your well-being, we offer access to an onsite exercise physiologist and counselling services.

**How to apply:** Ready to join the team? Please submit your resume and a cover letter to [jobs@ash.com.au](mailto:jobs@ash.com.au) highlighting your qualifications and why you see yourself as a great addition to ASH.